

Vuyisile Siluma



Contact Information

- **Email:** vuyi.mikoyan@outlook.com
- **Phone:** 075 121 4259
- **Location:** Vosloorus, Boksburg, Gauteng
- **Availability:** Immediate

Professional Summary

A dedicated and ambitious professional with strong experience across sales, administration, customer service, and corporate operations. Known for adaptability, consistent performance, and a commitment to continuous learning. Skilled in communication, client relations, and supporting business efficiency.

Profile

I am always dedicated and eager to learn new developments and methodologies implemented in South Africa's evolving curriculum. Ambitious, computer literate, and capable of handling minor management responsibilities. I am committed to learning new skills that enhance company performance.

Education

Sunward Park High School (2003-2008)

Qualification: National Senior Certificate (Grade 12) **Subjects:** English, Afrikaans, Mathematical Literacy, Accounting, Business Studies, CAT, Life Orientation **Leadership:** Basketball Captain

Damelin College (2010 & 2013)

Qualification: Advanced Sound Engineering **Modules:** Live sound systems, Equipment & maintenance, Computer skills in producing, Audio recording, Critical music listening, Health & risk

Work Experience

Sir Edward Business Consultancy (2009)

Role: Sales Agent & Assistant

Ronn Communications (2011)

Role: Sales Agent

BMG Bearing Man Group (2011-2012)

Role: Manufacturer & Admin Assistant

Fantique Auto (2014)

Role: Sales Executive

FNB - First National Bank (2014)

Role: Accounts Consultant

Checkers Corp (2014-2015)

Role: Grocery Shelf Packer

Skills

- Customer service & client relations
 - Sales & telemarketing
 - Administration & office support
 - Computer literacy
 - Team leadership & collaboration
 - Adaptability & problem-solving
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Extra Mural Activities

Sports: Basketball, Rugby, Golf (Learning), Soccer **Hobbies:** Researching and sports

Confidential Document

This CV is intended solely for recruitment, corporate review, or professional submission.

Prepared by Vuyisile Siluma

Certificate

This is to certify that

SILUMA VUYISILE

Has successfully attended and completed a

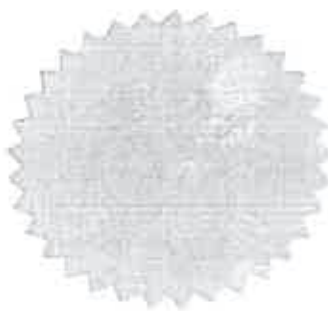
Call Centre Training

in

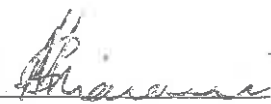
Communication Skills, Customer Care, Telemarketing Techniques & Reception

Presented By

SIN EDWARD EDUCATIONAL AND BUSINESS CONSULTANCY CC



Reg:200408514523



DIRECTOR

Date: 07 August 2009



REPUBLIC OF SOUTH AFRICA

National Senior Certificate

Awarded to

VUYISILE SILUMA

Identity number 8812295266084

Subject

Afrikaans First Additional Language
English Home Language
Mathematical Literacy
Life Orientation
Accounting
Business Studies
Computer Applications Technology

Achievement

%	level
63	5
55	4
49	3
53	4
46	3
53	4
60	5

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to bachelor's degree, diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2008

M. S. LAKOMETS

Chief Executive Officer

120 2329 9747 B



This certificate is issued without alterations or erasure of any kind



Council for Quality Assurance in
General and Further Education and Training
South Africa

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(See reverse for more information)